

## **JOB DESCRIPTION**

**Position:** Families, Youth and Children's Worker

**Location:** Based at Ainsdale Village Church (occasional other locations as agreed with Line Manager)

**Salary:** £28,000 per annum

**Hours:** Full time (will include some weekends and evenings)

**Contract:** 3 year term with the possibility for extension.

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### ***MAIN AIMS / JOB PURPOSE***

- To motivate and encourage children, young people and families to be involved in the life of the church community including, as appropriate, church activities.
- To encourage and develop good relationships between children, young people, families and the wider church community.
- To explore the potential for new ministries with children, young people and families in the community.
- To strengthen, grow & develop the ministry by encouraging and building-up the existing teams of volunteers within the church.
- To develop the existing children's and youth work within the church and working in collaboration with the Southport Area Schools Worker Trust (SASWT).
- To build on good relationships with the schools in our area, in collaboration with the SASWT and develop them further.

### ***KEY RESPONSIBILITIES***

- Work in prayerful collaboration with the management group to discover vision and agree expectations and a strategy for the youth ministry. You will be responsible for leading a team of volunteers to implement that strategy.
- To advocate for, disciple, equip and nurture the young people in our church to fully take their place and contribute to church life.
- Work in collaboration with the SASWT and support their work within local schools and an ecumenical youth group based at the nearby Methodist church.
- To participate in and/or lead Sunday services as required (according to gifting).
- Provide group events for the youth to create a sense of fellowship and community.

- Facilitate opportunities for the young people to learn and participate in worship.

### **KEY PERSONAL ATTRIBUTES**

- A wholehearted follower of Christ who seeks to live out the gospel in everyday life.
- Willing to continue to grow in faith and knowledge of God's Grace, Word and Spirit.
- Leads by example in godly character, humility and servanthood.
- A relational person who brings people together and builds others up.
- A prayerful person.
- Self-motivated and hard working.

### **COMMUNICATIONS AND RELATIONSHIPS**

- Must be able to work within a team environment and be a team player, yet also be able to work independently when necessary.
- Regular communication and updates with the Line Manager and the Management Group.
- Be able to communicate with the young people in a relevant manner and on an ongoing basis.
- This post provides a very important link with parents and requires a development of relationships with them.
- Communicate with the Pastoral Care Team and demonstrate pastoral sensitivity with families; understanding both the need for confidentiality and disclosure when appropriate.
- Work with outside agencies as necessary.
- Support Team monthly meetings for prayer and support.
- Work with other Youth workers / SASWT within the local area.
- Support the leaders within Ainsdale Village Church who are seeking to create discipleship and fellowship between local churches across Churches Together in Ainsdale and the URC Team Ministry.

### **GENERAL**

- Sunday is considered a working day and therefore participation in services / groups would be expected, taking time off in lieu on another day or days. However we will be encouraging you to have regular opportunities to receive teaching elsewhere without responsibilities. (Circa one Sunday morning per month)

- You should liaise with the church's Safeguarding Officer to ensure all volunteers are properly vetted via a DBS check.
- You must comply with all church policies.
- You are required to take reasonable care of your own health and safety and that of others who may be affected by your acts or omissions at work and to co-operate in adhering to statutory safety regulations. This will include completing all mandatory health and safety training.

## **TERMS AND CONDITIONS**

- There is an occupational requirement for the job holder to be a practising Christian in accordance with the Equality Act 2010 Part 1, Schedule 9.
- Working Hours – Flexible hours as agreed to a maximum of 37 hours with 2 days off per week. Some evening and weekend work would be expected. Pattern of working hours to be agreed with Line Manager.
- Annual Leave – 25 days per annum plus bank holidays - dates are to be approved with your Line Manager. (Preference is for leave to be taken within the school holidays).
- The role is subject to a six month probationary period.
- Sick Pay entitlement – Statutory sick pay only during first 6 months probationary period, followed by contractual sick pay.
- Notice Period – either party may terminate the appointment by giving one months' notice at any time.
- Pension – you will be auto enrolled into a workplace pension.
- Assistance will be given with regard to mobile phone expenses.
- Expenses - All reasonable expenses will be covered/reimbursed. Receipts and claim form will need to be submitted and authorised by the Line Manager.

This job description is an indication of the main tasks to be performed. It is not an exhaustive list of duties and responsibilities and may be subject to amendments to take account of changing circumstances.

Ainsdale Village Church is an equal opportunities organisation and does not discriminate on the grounds of gender, gender reassignment, sexual orientation, disability, colour, ethnic or national origin, marital status or age.

Any appointment will be subject to satisfactory references and satisfactory Enhanced Disclosure and Barring Service (DBS) clearance.

The successful candidate will be required to undertake or update training in Safeguarding and Child Protection prior to commencing any work with young people.